

This report is due June 30th.  
Please submit to your Service Unit Manager.

Line 1 **For 2016-2017 Scouting Year**

**Check Type**

Initial/New     Updated     Year-End     Disbanding

**About your Troop:**

Line 2 **Service Unit Name and Number:** Yorktown Girl Scouts SU725      **Troop#:**

**Program Level (please check one):**

Daisy     Brownie     Junior     Cadette     Senior     Ambassador

**Leader:** \_\_\_\_\_      **e-mail address** \_\_\_\_\_      **# of Girls** \_\_\_\_\_

**About your Finances:**

Line #	Income	Amount	Expenses	Amount
3	National Registration Dues:	\$ -	National Registration Dues:	\$ -
4	Juliette Low Fund:	\$ -	Juliette Low Fund:	\$ -
5	Program Fees (collected):		Program Expenses:	
6	Events	\$ -	Programs/Events	\$
7	Trips	\$ -	Trips	\$
8	Outdoor/Camping	\$ -	Outdoor/Camping	\$
9	Troop/Group Dues:	\$	Supplies:	\$
10	Fall Product Sale:	\$	General Troop (office, etc.)	\$
11	Cookie Sale:	\$	Program Supplies	\$
12	Other Money Earning Projects (list):	\$	Service Projects/Donations:	\$
13		\$	Pins, Badges, Patches	\$
14		\$		\$
15		\$	Other Expenses (please list)	\$
16	Other Income (please list)			\$
17		\$		\$
18		\$		\$
19	<b>INCOME SUB-TOTAL</b> (add lines 3-18):	\$ -	<b>TOTAL EXPENSES</b> (add lines 3-18):	\$ -
20	<b>Opening or Beginning Balance:</b>	\$ -	<b>25 Signatures on Account: MUST BE TWO (UNRELATED)</b> (Please print names of signatures on account): Signature #1: _____ Signature #2: _____	
21	<b>Income Sub-total</b> (see Line 19):	\$ -		
22	<b>Total Income</b> (add lines 20 & 21):			
23	<b>Expenses:</b>	\$ -		
24	<b>Ending Balance</b> (subtract line 23 from line 22):	\$ -		

**26 If your ending balance is \$500+, please explain how the group plans to use the funds in the future:**

  
  
  

There are no minimum/maximum balance requirements. Just keep in mind that troops/groups should have the opportunity to benefit from the funds that earn each year, unless they are saving for a future expense. Troops/Groups should also budget to save start-up expenses for the following year.

27 Name of Bank  
\_\_\_\_\_

29 Name of person preparing report:  
\_\_\_\_\_

Date:  
\_\_\_\_\_

**Please attach a copy of the most recent bank statement and submit to your Service Unit Manager.**



